



SHAREHOLDERS' GUIDE

General Meeting
Digital Guide 2019



Axway Shareholders' Digital Path

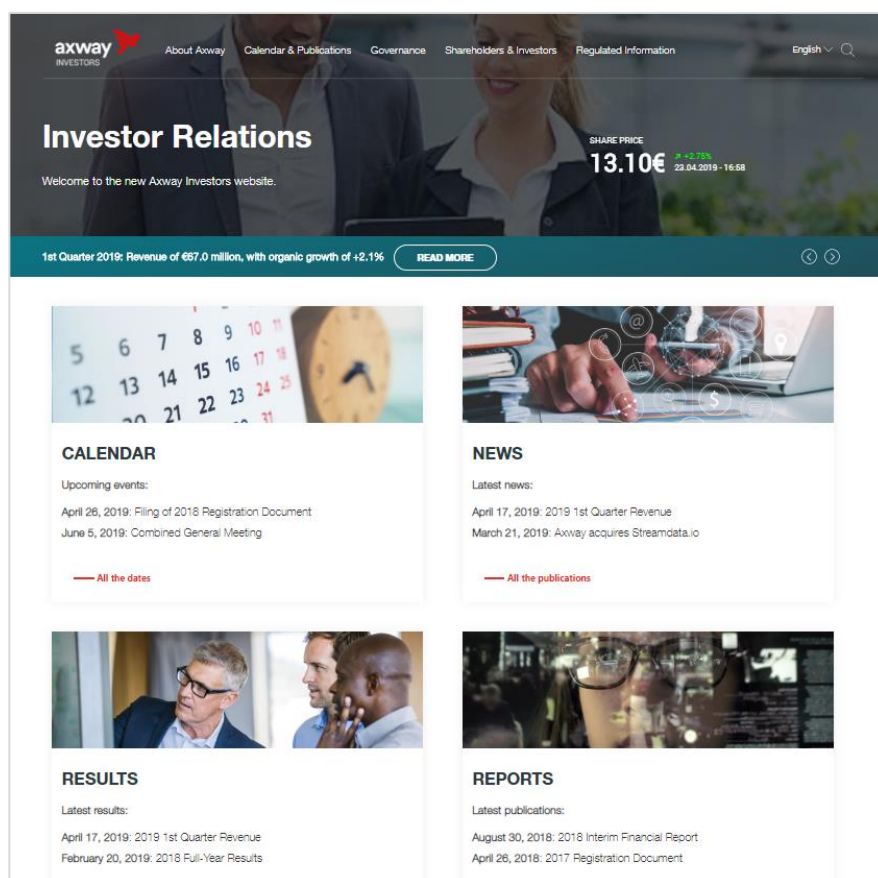
Axway provides all the information and services useful to its Shareholders & Investors on the website

<https://investors.axway.com/en>

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1. Discover the Axway Investor Relations website

Discover the Axway Investor Relations website: <https://investors.axway.com/en>



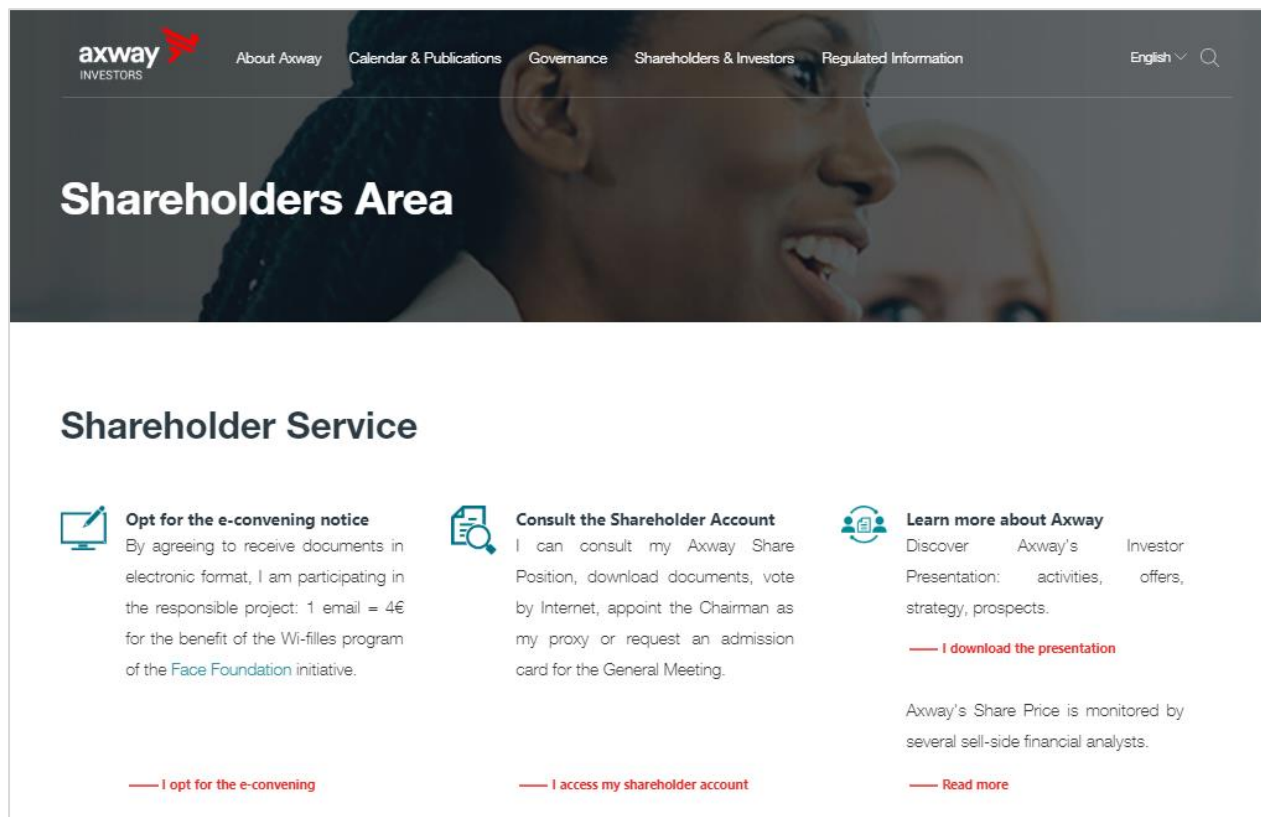
The Axway Investor Relations website includes several sections allowing each Shareholder to learn more about the Group:

- [Business & Strategy](#)
- [Key Figures](#)
- [Latest Results](#)
- [Press Releases](#)
- [Financial and non-financial reports](#)
- [Corporate Responsibility Policy](#)
- [Financial Calendar](#)
- [Executive Management](#)
- [Board of Directors](#)
- [Shareholder Structure](#)
- [Share Price](#)


2. Access the Shareholders' Area


The Shareholders' Area includes all the information and services useful to Shareholders:


<https://investors.axway.com/en/shareholders-and-investors/shareholders-area>



Shareholder Service

- 
Opt for the e-convening notice
 By agreeing to receive documents in electronic format, I am participating in the responsible project: 1 email = 4€ for the benefit of the Wi-files program of the Face Foundation initiative.

[I opt for the e-convening](#)
- 
Consult the Shareholder Account
 I can consult my Axway Share Position, download documents, vote by Internet, appoint the Chairman as my proxy or request an admission card for the General Meeting.

[I access my shareholder account](#)
- 
Learn more about Axway
 Discover Axway's Investor Presentation: activities, offers, strategy, prospects.

[I download the presentation](#)

 Axway's Share Price is monitored by several sell-side financial analysts.

[Read more](#)

By this area, you can in particular:

- [Opt for the e-convening notice](#)
- [Access your Shareholder account](#)
- [Understand the different ways of holding AXW.PA Shares](#)
- [View Axway's dividend history](#)
- [Access all the information relating to the next General Meeting](#)

3. Receive your notice of General Meeting by email

Subscribe to the e-convening notice

Opt for the e-convening notice to Axway Software General Meetings

Please complete the information below to send you your electronic convening notice. Please, check your information and complete your email address to receive the documents on the next General Meetings.

I wish to receive by email my convening notices to the next Axway Software's General Meetings and all related documentation. *

Last Name:

First Name:

Shareholder identification no.

* Email Address:

Date of consent to electronic convening notices:

SUBMIT

Axway respects your privacy. Your personal data will not be shared with or sold to a third party. Please note that you can withdraw your consent at any time by clicking here.

* I however acknowledge having been informed that as a nominative shareholder I can change this option and require to receive a hard copy of the notices and the documents related to the shareholders meeting. In this case I have thirty-five days before the release of the shareholders annual meeting release in a legal newspaper to request to be convened by mail.

Axway allows its Shareholders to receive **by email** all General Meeting documents, including **the e-convening notice brochure with all the resolutions submitted to the Shareholders' vote.**

As an Axway Shareholder, you must complete the e-consent form and provide your email address to benefit from this email service.

To reduce its ecological footprint as much as possible, the Axway Group encourages the paperless exchanges with its Shareholders.

In January 2019, Axway joined the [Wi-Filles campaign](#) set up by the *Fondation Agir Contre l'Exclusion* (Act against Exclusion foundation or FACE). Through Wi-Filles, FACE raises awareness among young French girls on uses, professions and skills with regard to digital technology.

For each new e-consent obtained, Axway contributes 4 euros to FACE.



1 EMAIL = €4 TO THE WI-FILLES PROGRAMM



To date, 50% of Registered Shareholders have opted for the e-convening notice.

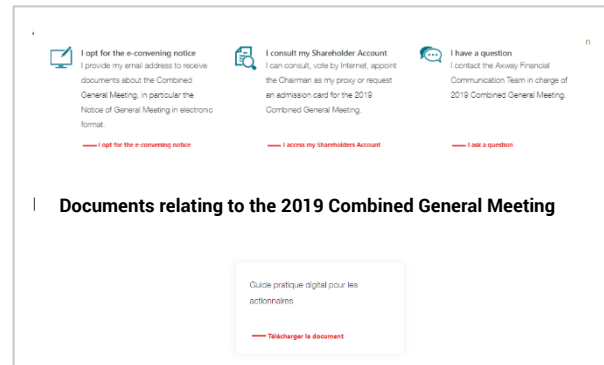
4. Download the documents relating to the General Meeting

PRIOR TO THE GENERAL MEETING

Axway provides its Shareholders with all the documents needed to prepare for the General Meeting.

Access all these documents now via the "General Meetings" section:

<https://investors.axway.com/en/shareholders-and-investors/shareholders-meeting>



AFTER THE GENERAL MEETING

You can access the voting results and the documents published after the General Meeting, in the same section.

<https://investors.axway.com/en/shareholders-and-investors/shareholders-meeting>



2019 COMBINED GENERAL MEETING

Axway invites its Shareholders to the 2019 Combined General Meeting:
On Wednesday, June 5, 2019 at 2:30 pm at l'Etoile Business Center Paris - 21-25 Rue Balzac, 75008 Paris. (NEW VENUE)

5. Vote at the General Meeting by Internet

Axway offers **Registered Shareholders** the possibility of voting by Internet, prior to the General Meeting, via the CM-CIC Market Solutions Shareholders' Website, open from May 15, 2019 to 3:00pm on June 4, 2019 on Axway's Investor Relations website. Several possible options:

- Give proxy to the Board's Chairman;
- Vote on each resolution;
- Give proxy to a third party.

Shareholders can also:

- Consult their pure registered share positions;
- Place an order as long as they have signed a financial instruments account contract;
- Consult the history of their current operations;
- Send any information about their personal data and other instructions about their securities



TO ACCESS THE VOTING PLATFORM:

- Log to the CM-CIC Market Solutions Website:
<https://www.actionnaire.cmcicms.com/en/index.html>
- Identify yourself by clicking on "Access your personal space";
- Enter your access codes* ;
- If you have forgotten your username or password, click on: **FORGOTTEN ACCESS CODE** or call **+331 53 48 48 80 10**



GIVE PROXY TO THE BOARD'S CHAIRMAN

- Click on the button "Vote at the Axway General Meeting", and then on "Give proxy to the Chairman";
- Click on "Continue", and then on "Validate";
- You can now view a **full summary of the votes you cast**, and you will then receive **your confirmation by email**.

OR



VOTE ON EACH RESOLUTION

- Click on the button "Vote at the Axway General Meeting", and then on "Vote on the resolutions";
- Complete your voting instructions for each resolution, and then click on "Validate";
- You can now view a **full summary of the votes you cast**, and you will then receive **your confirmation by email**.



GIVE PROXY TO A THIRD PARTY

- Click on the button "Vote at the Axway General Meeting", and then on "Give proxy to a third party";
- Complete the details of the third party who will vote for you, and then click on "Validate";
- You can now view a **full summary of the votes you cast**, and you will then receive **your confirmation by email**.

**Access codes are sent each year by post to Managed Registered Shareholders. Pure Registered Shareholders will log in with their usual access codes.*

6. Download a General Meeting attendance card

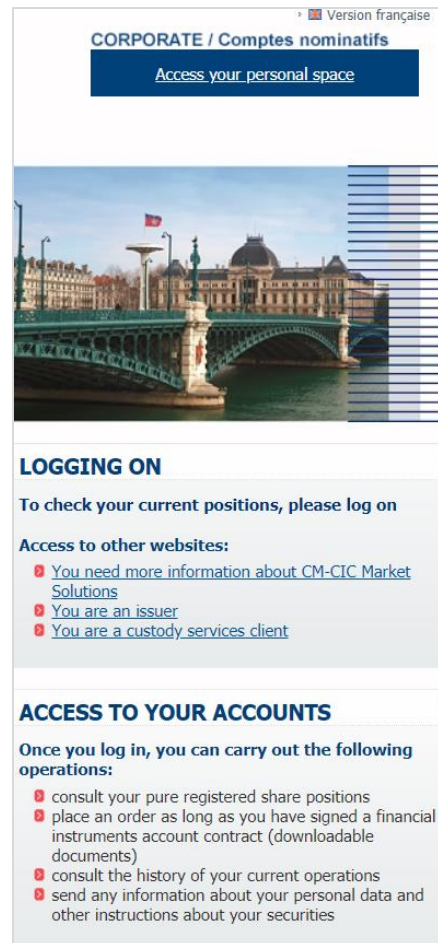
If you wish to attend Axway's General Meeting in person, you must request an attendance card via the CM-CIC Market Solutions website - on Axway's Investor Relations website.

TO ACCESS THE VOTING PLATFORM:



- Log to the CM-CIC Market Solutions Website:
<https://www.actionnaire.cmcicms.com/en/index.html>
- Identify yourself by clicking on "Access your personal space";
- Enter your access codes* ;
- If you have forgotten your username or password, click on: **FORGOTTEN ACCESS CODE** or call **+331 53 48 48 80 10**

- Click on the button "Vote at the Axway General Meeting",
 - then on "Request an attendance card".
- Download your attendance card in digital format:
 - Check the box "I wish to download and print the attendance card",
 - and then on "Validate";
- Receive your attendance card by post:
 - Check the box "Please send my attendance card to my postal address",
 - Then **complete your contact details** and "Validate";
- You can now view a **full summary** of your request and you will then receive confirmation by email.



**Access codes are sent each year by post to Managed Registered Shareholders. Pure Registered Shareholders will log in with their usual access codes.*

7. Contact the Axway Financial Communication Team

The screenshot shows the 'Ask a question' form on the Axway Investor Relations website. The form is titled 'Ask a question' and is for the '2019 Combined Shareholders' Meeting'. It includes the following fields:

- * First name:
- * Last name:
- * Email:
- Company:
- Function:
- * You Are shareholder:
- Number of shares held:
- Address:
- * Your question:

A 'SUBMIT' button is located at the bottom left of the form.



IF YOU WISH TO ASK A QUESTION PRIOR TO THE GENERAL MEETING

Axway provides its Shareholders with a form to submit questions relating to the 2019 Combined General Meeting. Access this form via Axway Investor Relations Website:

<https://investors.axway.com/en/ask-question>